

**Jewett City Department of Public Utilities  
Board of Commissioners  
Special Meeting Minutes  
December 7, 2023**

The special meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Thursday, December 7, 2023, at 4:45 pm.

**AGENDA #1 CALL THE MEETING TO ORDER:** Chairman Demicco called the meeting to order at 4:50 pm.

**AGENDA #2 ROLL CALL:** Chairman Demicco took a roll call with Comm. Comfort and Derusha present. A quorum was met. Also in attendance was Kenneth S. Sullivan, Director of Utilities.

**Chairman Demicco read the call of the meeting: TO DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED SEWER DIVISION USER FEE RATE INCREASE AFTER THE PUBLIC HEARING THAT WAS HELD ON NOVEMBER 21, 2023.** The notice was posted on the Griswold Town Hall bulletin board, at the Borough of Jewett City office, and the JCDPU office bulletin board. A copy of the notice is attached.

**AGENDA #3 PUBLIC CONCERNS:** Chairman Demicco stated that it has been more than 15 days since the Public Hearing where this 9.75% Sewer User Rate increase was announced and discussed. He asked if anyone present had any questions or concerns.

Director Sullivan stated for the record that there were no members of the public present.

**AGENDA #4 MOTION IS NEEDED TO FORMALLY ADOPT THE PROPOSED SEWER USER RATE INCREASE OF 9.75%:** With no questions from anyone present, Comm. Comfort made the motion to formally accept and adopt the increase of 9.75% to sewerage treatment plant user fees that was referenced in the Public Hearing on November 21, 2023, and the rate increase will become effective on January 1, 2024, for all bills issued on or after that date. The motion was seconded with all in favor.

With no other business to come before the Board, Comm. Comfort made the motion to adjourn the meeting at 4:53 pm. The motion was seconded with all in favor.

Respectfully submitted,

  
Debra L. Bingell  
Secretary to the Board

*Posted on Office Bulletin Board, Debra L. Bingell Secretary to the Board of Public Utilities Comm. 11-30-23*

**Borough Of Jewett City**

**DEPARTMENT OF PUBLIC UTILITIES**

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**NOTICE OF SPECIAL MEETING**

A Special Meeting of the Board of Public Utilities Commissioners of the Jewett City Department of Public Utilities (DPU) will be held on Thursday, December 7, 2023, at 4:45 pm at the Office of the DPU at 9 East Main Street, Jewett City, CT 06351.

The special meeting is called to discuss and take appropriate action on proposed sewer division user fee rate increase after the public hearing that was held on November 21, 2023.

Attested to this 29th day of November 2023.

*Debra L. Bingell*  
Debra L. Bingell  
Secretary to the Board of Commissioners